

REGULAR MEETING OF THE CITY COUNCIL OF KINGSLEY, IOWA

KINGSLEY CITY HALL

January 6, 2025 7:00 P.M.

Meeting Minutes

A. CALL TO ORDER

The Kingsley City Council met in regular session on January 6, 2025. Councilmen Rolling, Beelner, Baker, Bohle and Jasperson were in attendance. Attorney Thompson was also present. Mayor Bohle was absent. Councilman Bohle presided over the meeting. Meeting called to order by Councilman Bohle.

Motion to approve agenda by Councilman Beelner, seconded by Jasperson, all voted aye, motion carried.

B. APPROVAL OF MINUTES: 12/03 Meeting Minutes & Amendments to December List of Bills:

Employee Bonus	\$ 2,350.00
City of Merville	\$ 514.97
Rollings	\$ 231.74
Bound Tree	\$ 64.10
Barco	\$ 551.00
Clark's Hardware	\$ 375.30
Knoepfler Chevrolet	\$ 77.53
MidSioux Opportunity, donation	\$ 200.00
Lammars Automotive	\$ 94.52
Beelner Service	\$ 70.00
Grey (KTIV)	\$ 1,885.00
MidAmerican Energy-street lights	\$ 2,133.40
USPS, postage for parcel, Kingsley Post Office	\$ 283.05
Quill, supplies	\$ 102.96

Total Amendment to December Bills \$ 8,933.57

Motion to approve December 3rd, 2024, meeting minutes with amendment by Councilman Rolling, seconded by Baker, all voted aye, motion carried.

C. Public Hearing 7:15 p.m., Water Project Environmental Study

Motion to open public hearing by Councilman Beelner, seconded by Rolling, all voted aye, motion carried.

No inquiries from the public regarding this matter.

Motion to close public hearing by Councilman Beelner, seconded by Baker, all voted aye, motion carried.

D. PUBLIC FORUM -None

E. DEPARTMENT REPORTS:

a. Maintenance Report, Jerret Spink

Park Street sewer line needs repair. Tree roots have infiltrated the line. Maintenance department will check into possible sleeve repair and get quote for this repair.

The department is looking at a new mower for the cemetery for the mowing season.

b. City Clerk: List of Bills

January Bills 2025

Adobe; 21.19 monthly	\$21.19
Aetna	\$8.76
A-OX	\$60.75
AT&T, FirstNet	\$327.54
Badger	\$56.48
Beelner Service, grave opens	\$1,100.00
Brian Book, phone	\$80.00
Bohle Construction (tree removal, 5840.00)	\$5,840.00
Bobbi Hirschman, reimbursement	\$366.27
Bound Tree, ambulance supplies	\$734.00
Coast to Coast	\$169.99
Corporate Warehouse Supply, toner-2	\$979.75
D & H Plumbing, Park St.	\$529.65
DNR Pesticide Application license	\$30.00
Eakes, community center supplies	\$135.57
FEH Design	\$4,464.00
Foundation Analytical Lab, testing	\$1,843.25
Frontier Communications	\$106.62
Hawkins, pump supplies	\$767.99
Jack's Uniforms, K. Schroeder	\$152.80
J.P. Cooke, dog tags 2025	\$92.95

Iowa One Call	\$37.70
IA Dept of Revenue, WET tax (December)	\$893.54
Industrial Lab Supplies, ambulance supplies	\$1,359.95
Ipers, (December)	\$5,340.67
IRS, Fed/Fica (December)	\$3,848.25
Kaden Schroeder; mileage reimb. ILEA	\$1,297.12
Kingsley Post Office, utility postage	\$261.12
Kingsley Vol Amb, (December) runs	\$2,970.00
Kingsley Vol Amb, meal stipend	\$150.00
Mark Kunkel, community center cleaning	\$350.00
Mid American Energy, utility	\$4,431.93
Northwest Iowa League of Cities, 24-25 dues	\$25.00
Plymouth Co. landfill charges	\$6,928.85
Presto-X	\$72.47
Rehab Systems Inc. (root cutting)	\$2,067.85
Rick Bohle, expenses	\$100.00
Sanitary Services, 4th quarter garbage	\$24,852.00
SCE, LLC	\$726.00
Simmering-Cory/Iowa Codification	\$450.00
State of Iowa, withholding (December)	\$1,128.64
Steve Jantz, overtime error reimbursement	\$265.02
Tom Witt, Pay Request #3	\$229,140.00
Thompson Law, legals	\$107.28
Trionfo Solutions (Metlife)	\$168.90
United Healthcare, hlth ins premiums (December)	\$10,240.33
USPS, stamped envelopes	\$458.80
Vicki Sitzmann, council pay out 2024	\$315.00
WEX	\$1,375.23
Wiatel	\$850.40

Total **\$318,079.61**

Library Special Expenses:

Century Business Products-copier contract (31.02, 166.82)	\$197.84
Darrin Crow, program Beyond the Beaten Path	\$300.00
Baker & Taylor	\$600.24
Amazon	\$348.31

Total **\$1,446.39**

Fire Special Expenses:

Fire Special Expense Total **\$0.00**

January Bills 2025 Total **\$319,526.00**

Additional January Bills 2025

KTIV	\$1,885.00
Jerret Spink, boot reimb.	\$246.08
Jim Harvey Agency, police truck insurance	\$177.00
Iowa Information, publications	\$124.88
Thompson Law, legals	\$3,710.00

Total Additional January Bills **\$6,142.96**

January Bills (previous page total) **\$319,526.00**

Total January Bills 2024 **\$325,668.96**

Approval of the list of bills motioned by Councilman Jasperson, seconded by Beelner, all voted aye, motion carried.

Expenses by Fund:

General, \$83,904.58 ; Road Use, \$7,048.19 ; Employee Benefits, \$4,829.15

Local Option, \$0.00; TIF, \$0.00; Library Special, \$0.00; Fire Dept. Special, \$0.00

Amb. Special, \$0.00 ; Fire Truck Special,\$0.00; Debt Service, \$6,077.39

Water, \$11,937.42 ; Sewer, \$3,475.76 ; Solid Waste, \$3,091.70

Total: \$120,364.19

Revenues by Function:

Charges for Services, \$66,981.67 ; Operating Grants, \$918.03

General, \$250.00 ; Transfer In, \$0.00; Total: \$68,149.70

Approval of the November's Treasurer's Report motioned by Councilman Beelner, seconded by Baker, all voted aye, motion carried.

- c. Police Report-Officer Schroeder
2 arrests, 15 traffic stops, 4 calls for service.

- d. Fire Report-None

F. OLD BUSINESS:

- a. Pickleball Court Project update. Proposals from Tennis Courts Unlimited are underway to have comparison bids for the project. Wellness grants are also being investigated.
- b. Damage to the fence surrounding the tennis courts during a storm will be repaired by American Fence.
- c. Real Estate Purchase. The potential purchase of property was discussed. This will be discussed further at the February 3rd council meeting.

G. NEW BUSINESS:

- a. Fire/Ambulance building project is progressing. Certificate for payment request #3, G702 GMP-2021 to Tom Witt, Inc. in the amount of \$229,140.00. Motion to approve the payment by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.
- b. Zoning /Codification Update. The update/renew is required every five years. State legislative changes require an update. The cost to update Kingsley's city code would cost approximately \$5,750.00. Motion to update the city code by Councilman Rolling, seconded by Beelner, all voted aye, motion carried.
- c. Verizon Tower Lease. The tower west of Kingsley which Verizon uses for servicing the community will have sister company antenna on the Verizon tower.
- d. Dollar General Liquor License. Motion to approve by Councilman Rolling, seconded by Baker, all voted aye, motion carried.
- e. Resolution 2025-01 Appointing City Clerk. Motion to by Councilman Jasperson, seconded by Beelner. Roll call vote: Rolling, aye; Beelner, aye; Baker, aye; Jasperson, aye; motion carried. Councilman Bohle abstained from the roll call vote due to him conducting the meeting.
- f. Resolution 2025-02 Appointing City Attorney. Motion to approve by Councilman Baker, seconded by Jasperson. Roll call vote: Rolling, aye; Beelner, aye; Baker, aye; Jasperson, aye; motion carried. Councilman Bohle abstained from the roll call vote due to him conducting the meeting.
- g. Resolution 2025-03 Designating Banking Institutions. Motion to approve by Councilman Rolling, seconded by Beelner. Roll call vote: Rolling, aye; Beelner, aye; Baker, aye; Jasperson, aye; motion carried. Councilman Bohle abstained from the roll call vote due to him conducting the meeting.
- h. Resolution 2025-04 Appointing Record Custodian. Motion to approve by Councilman Jasperson, seconded by Baker. Roll call vote: Rolling, aye; Beelner, aye; Baker, aye; Jasperson, aye; motion carried. Councilman Bohle abstained from the roll call vote due to him conducting the meeting.
- i. Resolution 2025-05 Approving Investment Policy. Motion to approve by Councilman Rolling, seconded by Jasperson. Roll call vote: Rolling, aye; Beelner, aye; Baker, aye; Jasperson, aye; motion carried. Councilman Bohle abstained from the roll call vote due to him conducting the meeting.

- j. Resolution 2025-06 Approving Official Newspaper. Motion to approve by Councilman Baker, seconded by Beelner. Roll call vote: Rolling, aye; Beelner, aye; Baker, aye; Jasperson, aye; motion carried. Councilman Bohle abstained from the roll call vote due to him conducting the meeting.
- k. Appointment of Mayor Pro Tem 2025. Mayor Bohle was not in attendance at the meeting but was reached by phone. Mayor Bohle agrees to appoint Councilman Keith Bohle as Mayor Pro Tem.

H. OTHER BUSINESS:

- a. Building Permits-None
- b. Adjournment
- c. January 27, 2025 at 6:00 p.m. date for Budget Workshop meeting.
February 3, 2025 at 7:00 p.m. regular session council meeting.
Motion to adjourn by Councilman Baker, seconded by Jasperson, all voted aye, motion carried.

Keith Bohle, Mayor Pro Tem

ATTEST: Angela Becker